

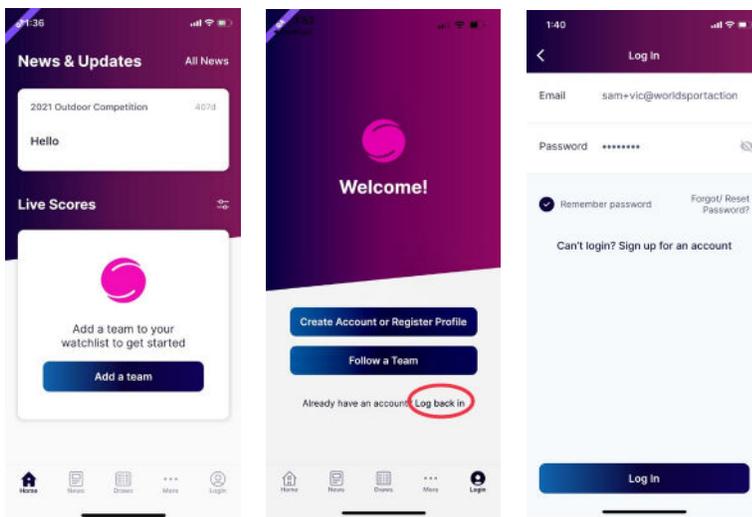
# REFEREE HELP GUIDE

## Step 1. Download the App

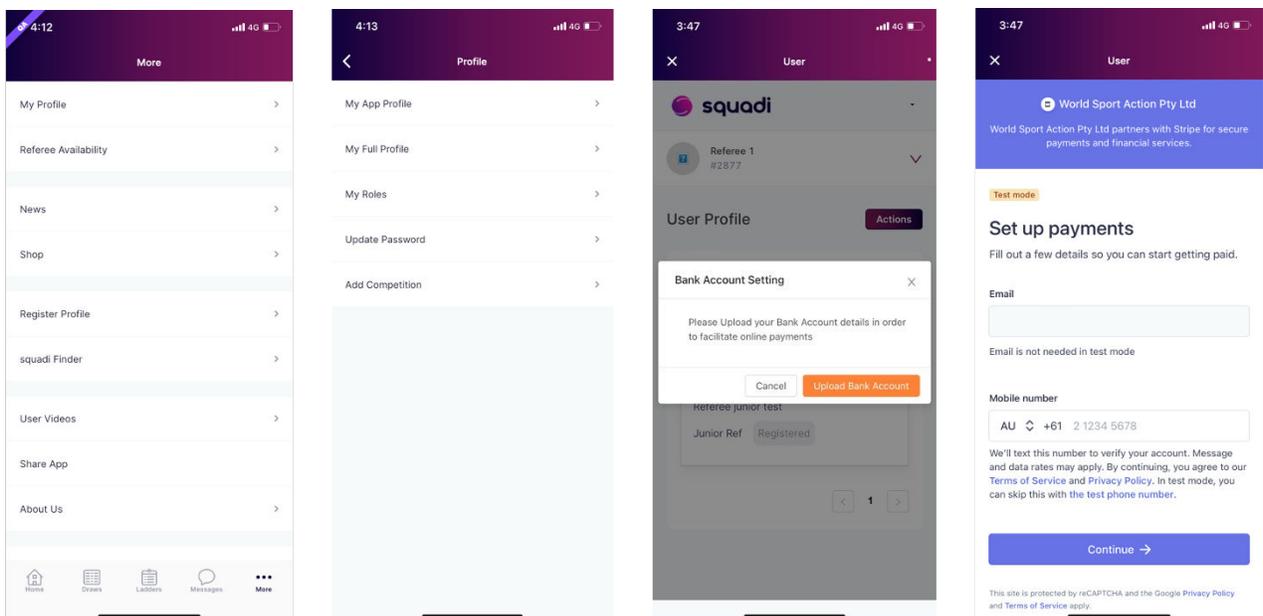
IOS App Store - <https://apps.apple.com/us/app/squadi/id1614546003>

Google Play - <https://play.google.com/store/apps/details?id=com.wsa.squadi>

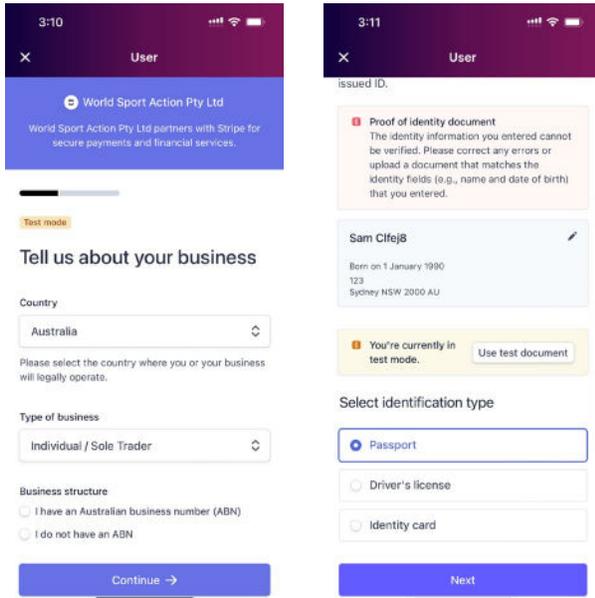
You should have received an email with your log in credentials (Please note this can deliver to Spam). If you do not receive this email please contact Competition Organisers.



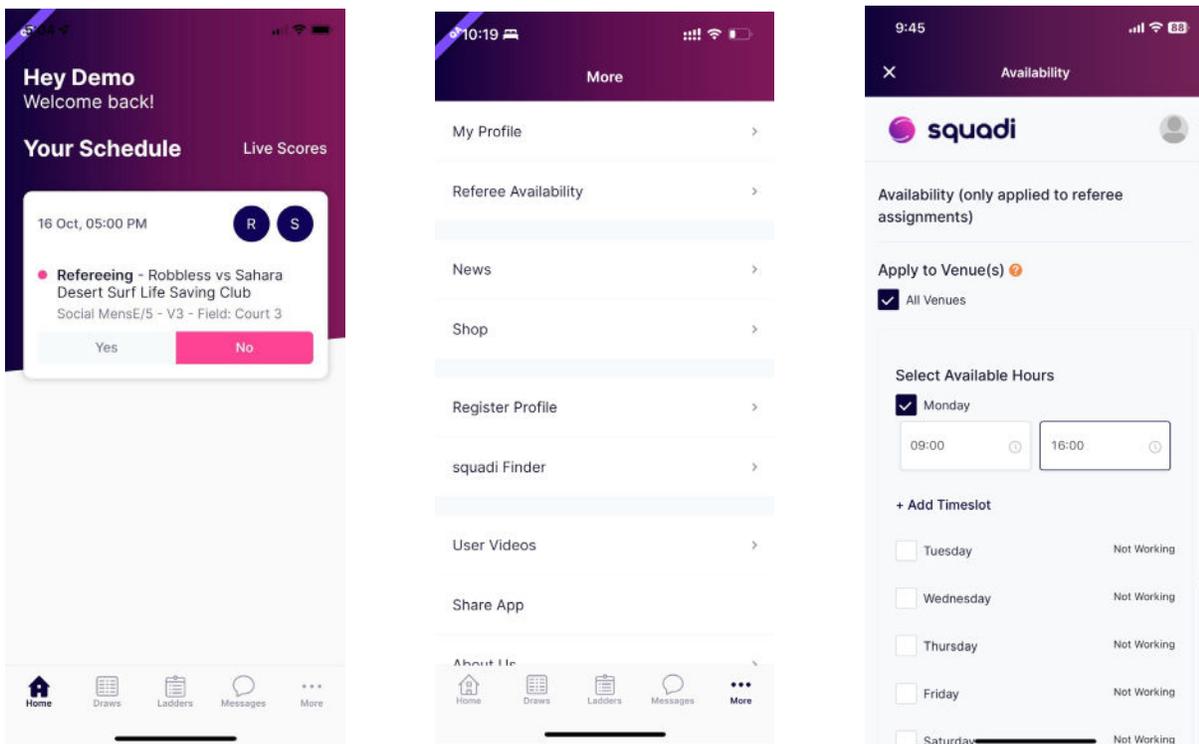
**Step 2. Uploading Bank Details** - Referees can add their bank details by navigating to More > My Profile > My Full Profile you will then be prompted to 'Upload Bank Details' Follow the steps.



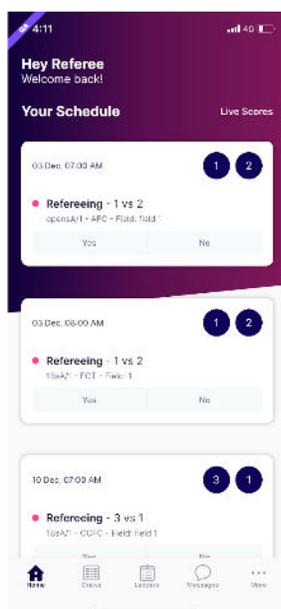
**Please note: That if you do not have an ABN you MUST select 'Sole Trader'. You will also be required to upload a form of ID.**



**Step 3. Setting Un-availability - Referees can set their availability via More > Referee Availability tab. Simply enter the week and select your availability > Save.**

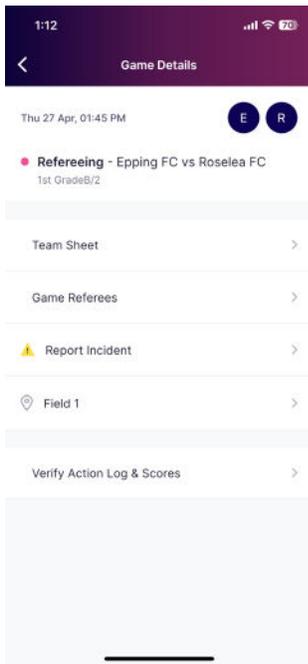


**Step 4.** Viewing your Schedule - Once logged in, the home screen will be populated with “Your Schedule” this will list all matches you have been allocated to referee in order of start time. You can accept or decline these appointments by selecting Yes or No. Note That the competition organiser can set a time period in which you can decline an appointment.

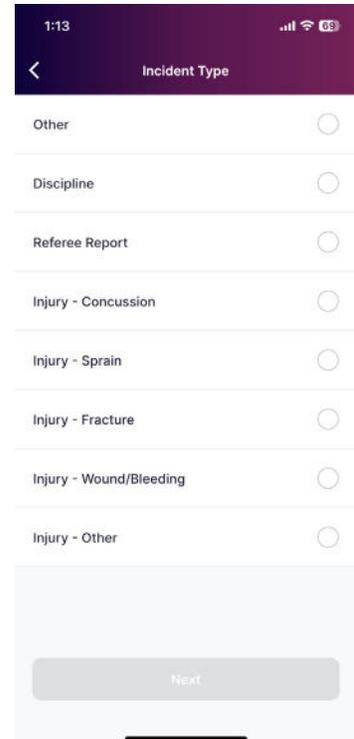
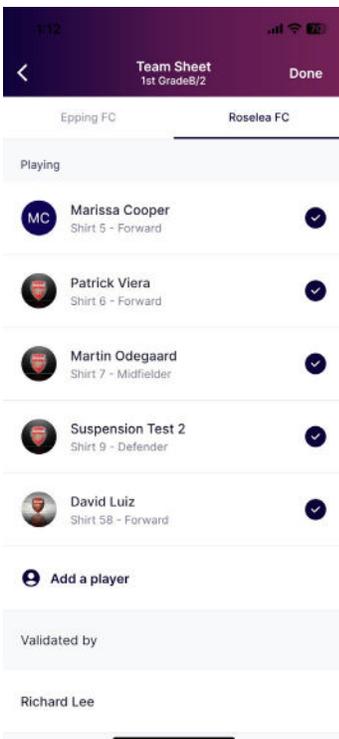


**Step 5.** Viewing Team sheets, Team officials, Referee details, Reporting incident

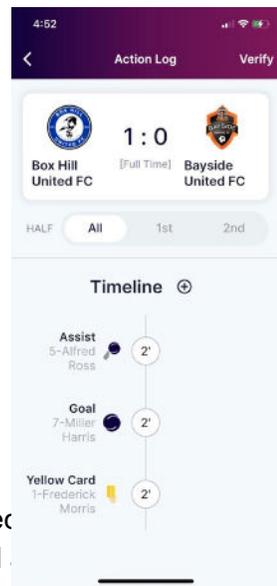
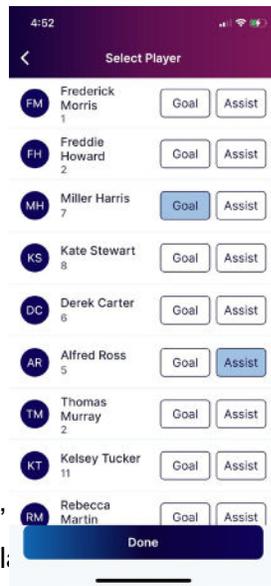
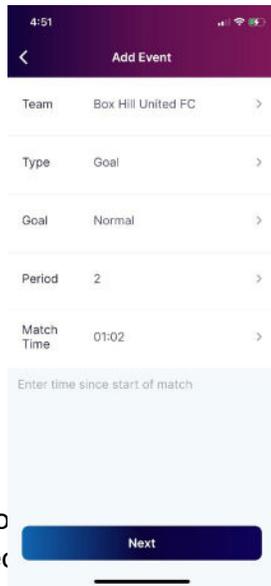
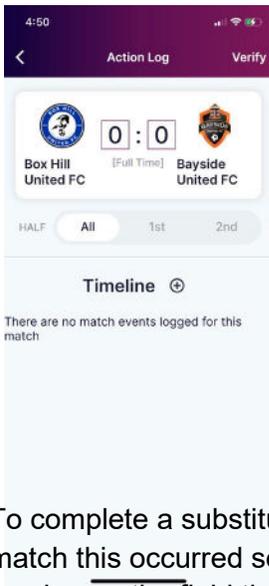
Click on the match card > and you will be taken to this screen.



Here you will be able to edit Team sheets the managers have submitted, View appointed referee details for that match, and report incidents.



**Step 6.** Entering the match results - at the conclusion of the game tap on the referee card then; click the 'Timeline +' and enter either the foul, goal or substitution by player. Once completed click 'Verify' this match will then remove from your schedule.



To complete a substitution match this occurred select 'Update Lineup' coming on the field then select 'Done'.

